

SOUTHEAST TRUCKING AND TRAINING
2024 Driver's Education Enrollment Contract

Full Legal Name (first, middle, last) _____ DOB _____

Social Security Number _____ Permit Driver's License # and EXP date _____

Mailing Address _____ City/State/Zip _____

Cell Phone _____ Home Phone _____ Work Phone _____

Email _____ Prefer method of contact? Text Call Email (circle one)

Parent/Guardian Name _____ Cell Phone # _____

Parent/Guardian Email: _____

Sex: MALE/FEMALE (circle one)

Race: ALASKA NATIVE/ AMERICAN INDIAN/ AFRICAN AMERICAN/ ASIAN/ PACIFIC ISLANDER/HISPANIC/
CAUCASIAN/ BI-RACIAL/ OTHER (circle one)

DESIRED START DATE: _____ ARE YOU AVAILABLE TO TRAIN ANY DAY? _____

WHAT CONCESSIONS NEED TO BE MADE? _____

SETT operates using an ILP for each student and can tailor your training based on your schedule.

Responsible paying party: SELF OR LISTED BELOW (circle one)

If another party is responsible for your payment, please list the following details if applicable:

Company/Organization Name _____

Office/Program/Department/Division _____

Supervisor/Case Manager/ or Contact Person _____

Complete Mailing Address _____

Contact Phone _____ Fax # _____

Email _____ P.O. or Authorization # _____

Cash or Check Amount \$ _____ Purchase Order # _____

Credit Card Information (note: a 2% fee is added if credit card is used)

Card # _____ Exp date _____ Sec Code _____

Authorized Signature: _____ Phone # _____

COURSE TIME AND FEES

Training Hours:

Driver’s education theory online course: approximately 30 hours

Behind the wheel (BTW) driving instruction: 8 hours broken into 4 sessions OR
Can be done in 1 day for out of town students

Training Cost:

Tuition/Instruction Fee \$1200.00 (8 hours)

Online Theory \$100.00

Road Test \$100.00

Use of training car for test \$50.00

*DMV license fee \$40.00 (Read I.D.) payable direct to DMV unless requested otherwise

*Sales tax (if applicable) \$60.00

Optional one on one training to assist with obtaining the CLP (driver’s permit) \$100.00 per hour

*subject to change without notice

Enrollment Requirements

- 14 years or older - however student cannot take the road exam unless he/she is over the age of 16 and has held permit for more than 6 months
- Parent/Guardian Consent
- Valid AK Permit or license

SETT Enrollment Training

SETT refund policy due to student discontinuation, right to cancel.

1. After instruction has begun, but before the second day of training, SETT shall refund 100% of the tuition; less a nonrefundable fee of \$200.00.
2. After instruction has begun but no more than 10% of the training has elapsed, SETT shall refund 90% of the tuition less a nonrefundable fee of \$200.00.
3. After instruction has begun which is great than 10% of time but no more than 20% of the training has elapsed, SETT shall refund 80% of the tuition less a nonrefundable fee of \$200.00.
4. After instruction has begun, greater than 20% but no more than 25% of the elapsed time, SETT shall refund 55% of the tuition, less nonrefundable fee of \$200.00.
5. After instruction has begun, greater than 25% but no more than 50% of the elapsed time, SETT shall refund 30% of the tuition, less the nonrefundable fee of \$200.00.
6. After 50% time of instruction has begun, the student is committed to the entire amount of tuition. NO REFUND
7. If any refunds occur, they are to be refunded to the original payor on the contract. All refunds due to a student will be made within 30 days of notification of the student's withdrawal or dismissal.

STUDENTS RIGHT TO CANCEL

Student has the right to cancel the enrollment contract with a full refund of all tuition, less the nonrefundable fee, until the close of business on the first day of instruction.

CANCELLATION POLICY

Any requests for cancellation or withdrawal need to be in writing and delivered to the Administrator or Instructor by certified mail, or in person. Verbal notice is neither valid nor acceptable. The deposit off \$200 (if applicable) is a "place holder" for class. If a student cancels or withdraws, there is an option to transfer the deposit to another later date, for that student only.

SETT reserves the right to cancel or adjust classes in the event of insufficient enrollment, unsafe road conditions, medical or illness to instructors, or COVID outbreaks. SETT will make every attempt to reschedule in a timely manner and students will be contacted promptly of any adjustments.

If a student appears to be under the influence of drugs or alcohol, the instructor may cancel for this reason, the refund policy will be followed.

STATEMENT OF UNDERSTANDING, AUTHORIZATION, AND AGREEMENT OF TERMS

(Initial next to each item)

____ I have provided complete, correct, and true statements and information to SETT.

____ I have received the training cost and cancellation policy included in this document and understand and agree to them and recognize that some fees are nonrefundable. A copy of this policy has been given to Department of Motor Vehicles and Alaska Commission on Post-Secondary Authorization.

____ I understand I must submit a \$200.00 deposit (if applicable) to secure a training spot that is non-refundable and only transferable for myself to another date under certain circumstances addressed in the cancellation policy.

____ I understand full payment must be made prior to the start of training unless other arrangements for funding have been made i.e., a company sponsorships, grants, scholarships, Vocational Rehab, or Native funding in which a Purchase Order is provided prior to training.)

____ I have received a course catalog and meet the prerequisites required to attend.

____ I will abide by all the rules and policies set forth by SETT and will always be respectful to staff, instructors, peers, the training vehicle, my surroundings and the building including its property.

____ I will wear the appropriate clothing for training indoors and outside for BTW, weather dependent.

____ I understand this contract is legally binding and myself and SETT will abide by its terms and conditions.

____ I give permission for SETT to use any photos of myself or instructional video for use in publications, social media or website promotions and understand that they own the images and that they will not be misused in anyway.

Signature _____ Date _____

Parental Consent if under 18 _____ Date _____

Approved by
Adminstrator _____ Date _____